

AGENDA

Civil Service Board

January 3, 2012

4:45 p.m. - City Council Chambers

NOTICE: FOR THE HEARING IMPAIRED - A 48-hour advance notice must be given to assure sign language interpreters. Requests may be placed by calling 1-877-456-7589.

Members: Marshall Stenersen (Chair), Robert Zallar (Vice-Chair), Michelle Hooey, Portia Johnson, John Schwetman

1. APPROVAL OF MINUTES

A. December 6, 2011

2. APPROVAL OF NEW/REVISED JOB DESCRIPTIONS

- A. Odorant Technician- New
- B. Chief Gas Controller- Revised
- C. Volunteer Coordinator- New
- D. Instrument Technician- New

3. APPROVAL OF ADVERTISING

- A. Police Lieutenant (Promotional)
- B. Gas Control Operator II (Promotional)
- C. Utility Accounts Receivable Specialist (Open)
- D. Seasonal Groundskeeper (Open)

4. OLD BUSINESS

A.

5. NEW BUSINESS

A. Maintenance Worker Audit

6. APPEALS

A.

7. APPROVAL OF ELIGIBLE LISTS

A.

8. INFORMATIONAL

A. ISD 709 Reclassification of Heating Ventilation and School Equipment Maintenance Mechanic

9. NEXT MEETING SCHEDULED

February 7, 2012

Issuance date: December 29, 2011